

MILPARA COMMUNITY HOUSE INC.

KORUMBURRA

ANNUAL REPORT 2023



The world is run by those who show up. Robert Johnson

Vision

A **vibrant** and **connected** community

Mission

Enable opportunities for learning, belonging, support and growth

Direction

Deliver innovative, relevant, quality and affordable services.

Encourage personal and community growth, drive community change.

Cover Page Photo: Milpara Community House held a celebration on Saturday 9 September 2023. The purpose of this function was for volunteers, and staff who have contributed to the work of the House over the period of time since it first began in 1979 - 44 years - something truly worth celebrating.

Not being particularly good at remembering to take photos, I missed a perfect opportunity to record everyone in attendance in one photo, my apologies. I did take quite a few photos and others also recorded the events of the day. I have chosen for this cover one that I believe shows the vibrancy of the event, and the many catch-ups that occurred on this day.

Later in the Report I've provided a selection of photos recorded on the day.

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Who is Milpara Community House?

Committee of Governance

Name	Position
Neil Coxon	President
John Davies	Vice President
Sarah Kerwick	Secretary (resigned November 2022)
Donna Wilks	Treasurer
Leanne Bunn	Secretary (appointed November 2022)
Julie Thomas	Committee Member
Stephen Mooney	Committee Member
Kathryn Chapman	Committee Member

Staff

Name	Position
Jennifer Keerie	Manager
Belinda Nicholls	Program Coordinator
Leisa Minogue	Administration Officer & Centrelink Agent
Naira Belling	Centrelink Agent (Retired 30 June 2023)
Sarah Kerwick	Community Navigator
Christine Ortland	Centrelink Agent
Amber Betts	Cleaner
Jack Oster	Tutor
Sylvi Shayl	Tutor
Heather Wilkinson	Tutor

A message from the President

I have been involved with Milpara for over 15 years, firstly through my joining the Men's Shed and secondly as a member of the Committee of Governance. Over that time Milpara's community involvement has become deeper and increasingly important. It has grown from what originally started some forty plus years ago as a children's playgroup to being an integral support agency for the people of Korumburra.

Increasingly in society we seem to have growing numbers of naysayers who are ready to criticise and say no but not offer any constructive solutions. Milpara offers a positive way forward and in doing so it makes a difference. It makes a difference through:

- running learning programs
- operating the Food Bank and voucher system
- auspicing the Men's Shed and garden
- providing Services Australia personnel
- creating a safe place with a friendly and knowledgeable ear
- reaching out to community groups
- involvement in community activities
- leading the way in community endeavours
- providing computers and services for public use
- aiding with applications and government contact
- as well as dealing with many varied general enquiries on a daily basis.

There are three parts that form the backbone of Milpara.

- Firstly the dedicated staff. Jenni, Belinda, Sarah, Leisa, Naira (Nicki) and Chris all put in well beyond the call of duty.
- Secondly our tutors and volunteers without whom Milpara would not operate.
- Last is the Committee of Governance which largely operates in the background but sets the direction and ensures a sound financial basis for Milpara.

To all involved well done and many thanks.

We say thank you and goodbye to Naira Belling and volunteer Deb Harris who each have had over a thirty year involvement with Milpara. Both are retiring from Milpara and we wish them all the best.

On an extremely sad note our condolences to the Ian and the Wilkinson family. Heather was an English tutor and she and Ian were involved in and supporters of Milpara. A speedy recovery to Ian.

Finally, this is the end of a significant chapter in the history of Milpara. We are about to end our ties with Shellcot Road and begin a new chapter at the Community Hub. To all involved with Milpara over the years many, many thanks for your efforts and I hope to see you all at the Community Hub.

Neil Coxon
President Committee of Governance

House News from the Manager - we remember

Vale Heather Wilkinson

Heather started working at Milpara on 6 August 2015 and her contribution to the House, and particularly to the lives of the students she tutored, was so very valuable. She is missed so very much and our thoughts are with her husband Ian and her family.

Heather created a community, in a class, and as observers of how this developed from a group of strangers coming together, supporting each other, sharing stories, experiences, concerns, helpful tips, networks to employment, hopes, aspirations and simply understanding what it is like to be a non-English speaking person in an English speaking country, it was heart-warming and inspiring.

I am sharing some of the comments made by her students and what Heather supported the class participants to achieve.

It helped me get my Driver License

I've made new friends and we have fun

I can read and write English better

We practice conversations like making appointments, ordering food, talking to the doctor, talking to the hairdresser and giving our opinions.

I learn about Australian sayings and customs

I understand some of the rules of English

I learn about other cultures and try their food!

My English pronunciation has improved and people can understand me better

It helped me pass my Citizenship Test!

I feel more confident to speak English in the community



House News from the Manager

The past twelve months has been one of significant challenges, change and new opportunities and while it is exciting with what will unfold, this cannot happen successfully without significant preparation and planning.

Last year we were anticipating the shift to the new Hub - finally coming to the end of a lot of anxious moments leading up to this transition. Despite prior preparation, there were just some factors we could not control and one of those was the complications and delays in the construction and completion of this building.

As this report is written, the Certificate of Occupation is being scheduled, and the final lift is happening.....soon.

Part of the preparations has been in changing our operating systems, new computers, new software, new telephone system, new office spaces, furniture - and for many we have had to learn on the run while continuing to deliver our services. 'Challenging' may not be the right word however fortunately the finish line is close.

Milpara has maintained its involvement in the Korumburra Community Meal and the success of this monthly meal has been in the contribution by so very many people coming together to make it happen. It has been very rewarding to be part of this and we look forward to the coming year, and with very welcome new supporters providing some financial contributions to keep it going. This is truly appreciated.

The Power Saving Bonus has assisted many Victorian households manage the increase in power costs. Rounds 3 and 4 were available during this past twelve months and we can report that support was provided to 377 households. This equates to a community return of \$94,250.

The House has also maintained its 'action' to ensure the Korumburra Railway Station received the funding and the appropriate works to restore the facility. This has been a very lengthy process, commencing in 2016 with many highs and lows along the way. VicTrack is completing some final works that are necessary and hopefully a community tenant will be occupying the building before too long. We're keeping our fingers crossed that it works out .

For some of the projects Milpara gets involved in, funding other than our operational funds are required. Advice was received that Milpara Community House was successful in being awarded \$5,000 through the FRRR Gardiner Dairy Foundation Grants Round for the project 'What's a good thing to do?' This project will support young people in Korumburra with networks and opportunities to identify, develop, test and nurture ideas about the kinds of local spaces, services and activities that could meet their needs, and to plan and deliver an initial launch event/activity.

We also received formal advice has been received of the success of the funding submission lodged to the South Gippsland Shire Council Community Grants round to assist in funding the cost of engaging a facilitator to lead the organisation through the next phase of the Strategic Planning for the House, and to present a plan for consideration. \$9,000.00 was granted in this Round for our strategic planning.

House News from the Manager

Milpara Community House

Real Impact. Real Value.

INCOME \$254,093

VALUE \$1,797,209

This figure includes the value of:

Improved quality of life through social connection:
\$174,327

Volunteer contributions: \$277,980

Emergency relief provided: \$104,420

Services provided: \$208,479

Adult Community Education: \$1,031,371

Emergency relief value includes:

- Food and groceries: \$104,420

Services value includes:

- Computer/internet usage: \$1,968
- Facilities use or hire: \$33,120
- Résumé assistance: \$1,440
- Auspicing other organisations: \$632
- Community lunch, frozen or other meals: \$45,960
- Fee for service activities: \$64,741
- Power Saving Bonus: \$61,250

This community value equates to:

\$7.07 for every \$1 of income

\$16.50 for every \$1
of Neighbourhood House Coordination Program
funding

Over \$691.23 for every hour the neighbourhood
house is in use

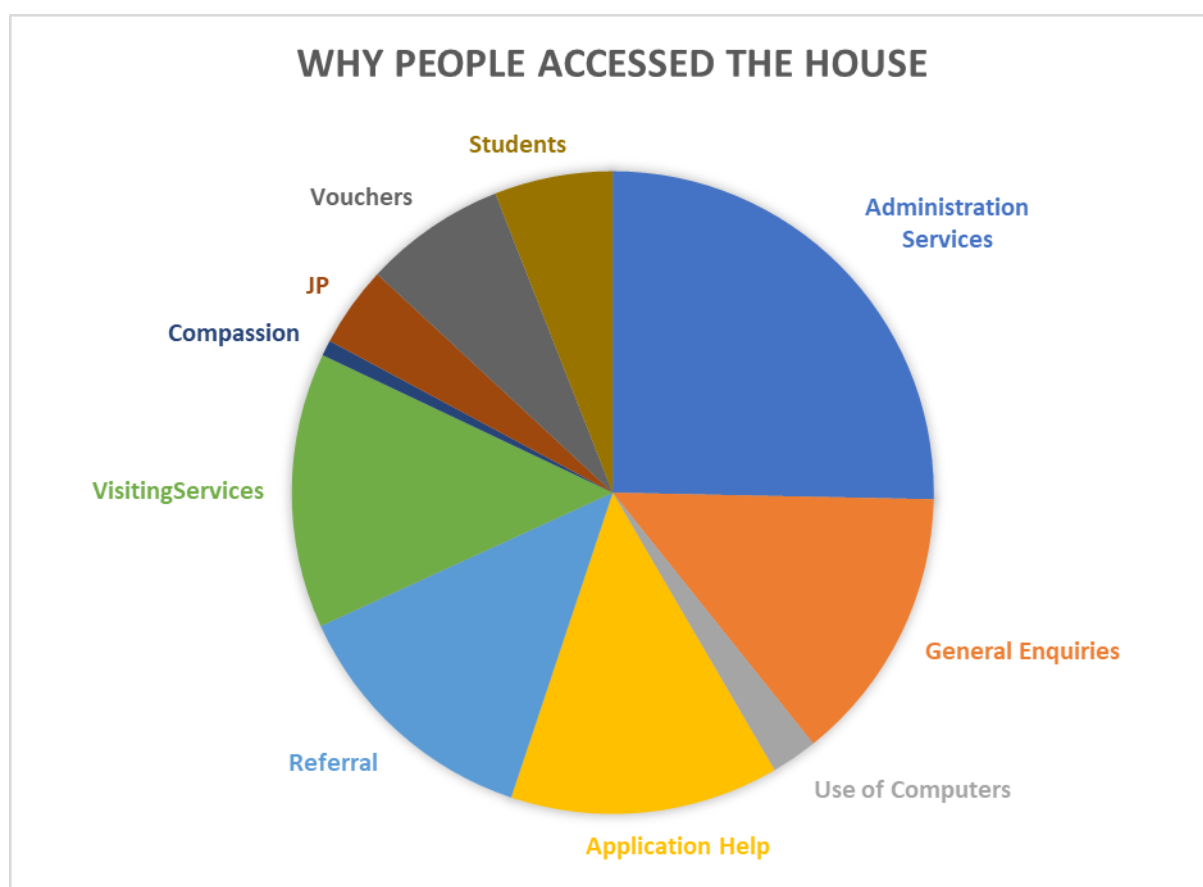
Employment value

3.8 FTE jobs

including 2.7 direct and 1.1 indirect
Full Time Equivalent positions



These values are produced by Neighbourhood Houses Victoria based on data provided by Milpara Community House in the 2022 Neighbourhood Houses Survey. Only a limited range of activities where a determinable valuation method exists are included.



People come to Milpara for many reasons, and often the breadth of the work is lost in the day to day operations.

To more accurately capture the 'value impact' delivered by the House, Milpara has assisted in refining aspects of a client data management system called *Social Planet*. Many Houses in the Sector are now using this platform.

What we have noticed since using this system is that we are more accurately able to collect our statistics. As you can see from the previous page, our annual survey figures for the 2022 year shows that Milpara's income was \$254,093, however the value of what we delivered sits at around \$1,797,209. That's pretty amazing, and we're still working on being more accurate in the collection of the recorded data so it shows our 'real value' of the work we undertake.

Similarly, the above graph provides a snapshot of why people accessed the House. The above does not include people accessing the House for Centrelink Services (which was 795), nor for the emergency foodbank. It also doesn't reflect the staffing of the House or the volunteers - the above is simply why the community visited.

Mentioning volunteers, it would be remiss not to mention the estimated hours of the contribution made during the 2022-2023 financial year. There is a list of people later in the report showing who have made contributions to the House but the actual number of hours generously given is approximately 2566. In monetary terms (at an under value estimate of \$25/hour) equates to \$64,150 - definitely not to be sneezed at and certainly backs up our claim that we couldn't do the work without them.

House News from the Manager

Already mentioned has been the changes coming for the House.

To ensure the House 'stays on track' with these changes, Milpara will be going through a thorough Strategic Planning process. This will be a time to prepare for new roles, new opportunities, and the changing face of the House as we settle into the Korumburra Community Hub. We do not want to lose our focus, community development is at the core of the work, responding to the changing needs of our community, and especially as the House takes on a new service, that being the Facility Management of the new Hub. Work has gone into ensuring a clear delineation of this service, and the operations of the House to demonstrate fair practice.

We also need to consider our image and identify, how people will perceive the House, how people will react and respond to our new location and premises - we will work to make sure our welcoming environment is maintained - we'll be a House in a Hub and we certainly look forward to the opportunities that will arise and our closer working relationships with the other tenants of the space.

A huge thank you to everyone who has helped bring Milpara through the last twelve months of many challenges and learning experiences, Belinda, Leisa, Sarah, Nicki, Chris, Julie, Deb, Jack, Amber and Sylvi, we have been stretched - sometimes more than we have been comfortable with, and it has only been with the support of each other, a deep understanding by our Committee of Governance of the demand we have been facing and the many challenges, that we *continue to show up and put time into things we know are important and need to be done*. It is a privilege to serve our community.

Jenni Keerie, Manager

Become a Milpara Member

It's only \$5.50 per year

For us at the House, being a member is a great way to support the ongoing work of the of the House and provide input into the future of the organisation. It also means we can tap into local knowledge and experiences, understand the issues and concerns that are impacting on this area, and work on ways we can respond.

Membership is about becoming a part of the Milpara Community House community.

One of the actions we take for our members is to keep them informed of any updates that may be of interest and provide links into community consultations, funding rounds and so much more.

Membership of a not for profit organisation is integral to ongoing sustainability and it should not be forgotten that members add weight to any lobbying or advocacy actions we undertake.

If you're not a member of Milpara Community House, call in and ask us how you can share in the value of the work we do.

A message from the Treasurer

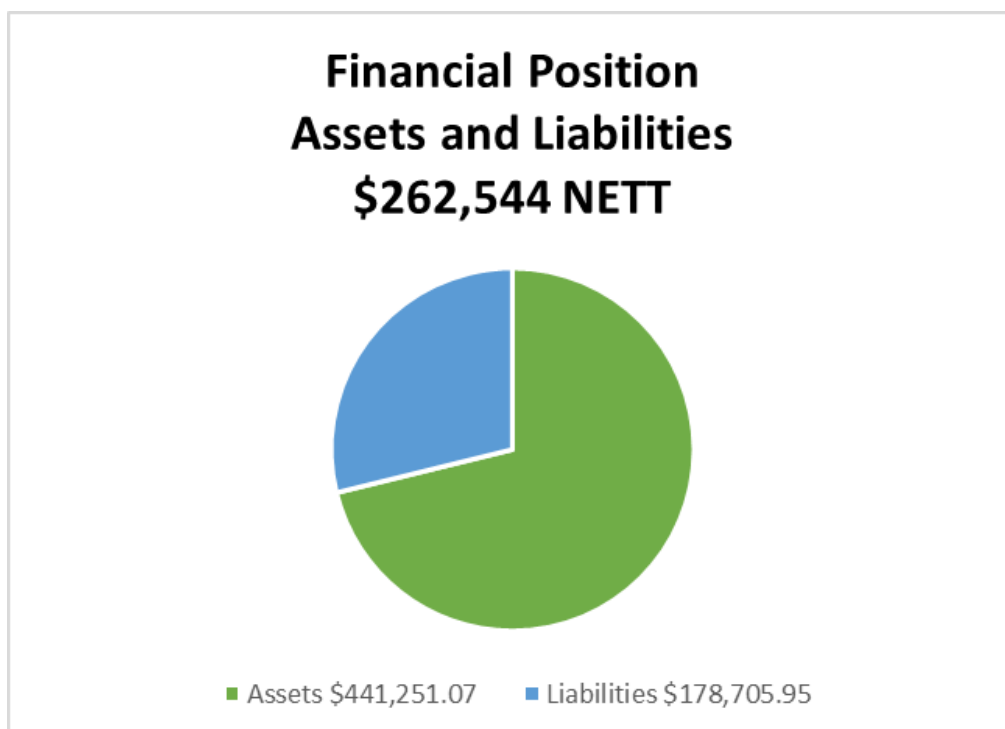
As you will see from the financial report included in this document, Milpara Community House is in a strong and stable position with a current Nett position of \$262,544.00. Strong financial practices have ensured the House has had the resources required to prepare for the imminent relocation to the new Korumburra Community Hub, and we are proud to say we have paid our way with the purchase of the new equipment, furniture and fittings required for the spaces that will be the new home of the House.

The year has not been without its challenges with rising costs, unfunded contractual obligations which will be the focus of advocacy and lobbying to have these obligations recognised in a funding increase through the Department of Families, Fairness and Housing and as mentioned in the report last year, the House made the transition of the financial accounting program to Xero.

As the Treasurer of the Association, I can confirm that the position as set out in the Special Purpose Financial Report and acknowledge the work undertaken in the review of the Financial Reports of the Association for the year 2022-2023 by Cardell Assurance and Audit.

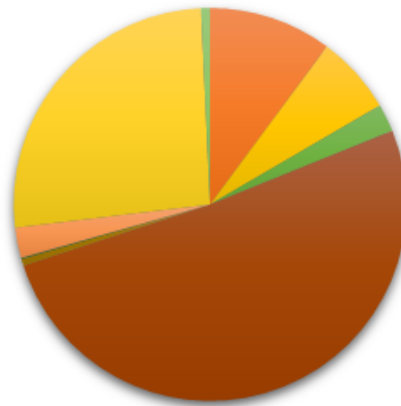
Milpara Community House auspices the Korumburra Men's Shed and it has been a big year assisting with grant applications and acquittals for their relocation to the new shed. The coming year will see a number of shifts in the assets of the organisation relating to both Milpara and the Men's Shed with items being written off as they are left behind with the transitions to new premises. These items will show up in the financial review at the end of the 2023-2024 financial year.

Donna Wilks - Treasurer



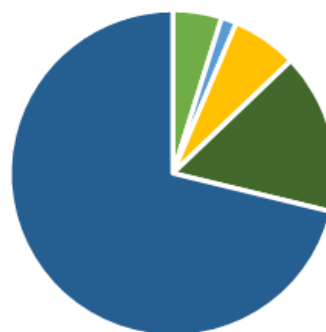
The Finances

Income 2022-2023 \$377,182.00



Administration Services \$38204.00	Adult Education \$24424.64
Donations Received \$8616.23	Grants Received \$192651.00
Interest \$2064.00	Membership Fees \$400.00
Mens Shed \$9427.31	Mens Shed Grants \$98582.
Room Hire \$2812.82	

Expenditure 2022-2023 \$336,795.00



Depreciation Expense \$16283.14	Foodbank Expenses \$5148.73
Mens Shed Expenses \$21882,64	Operating Expenses \$53637.05
Payroll Expenses \$239843.44	

Services Australia



Australian Government
Services Australia



The Services Australia agency at Milpara Community House has been operating since before 2006 and the service offered to local residents has continued and expanded. Services Australia now covers Centrelink, Medicare, Children's Services and through the MyGov portal, links are also open to a number of different government services.

During the past year, this Service has reach over 800 people - and we are only funded for 10 hours a week. Many of the people we assist don't feel 100% comfortable accessing online services however this is the best way for people to keep their information up to date. We understand this, and often take time to help people feel more comfortable and confident.

Sector Principles

Community Ownership

To set, manage and control the direction, resources, decision making and processes of the neighbourhood house or centre in order that local volunteer members have a sense of ownership and intrinsic belonging.

Access and Equity

To ensure fair and equitable access for all people. Striving to make meaningful opportunities, programs, activities and services accessible to individuals, groups and the community. To promote a fairer distribution of economic resources and power between people.

Advocacy

To act with and on behalf of community members to endeavour that their individual or group needs are met.

Social Action

To analyse internal and external factors that have an impact on the local community, and to transform relationships between individuals, groups and organisations and within the community through collective action.

Self-help

To come together in a supportive group environment to share information, knowledge, skills and life experience in order that each participant can reach their own personal goals.

Inclusion

To value the diverse contributions that people make and to be sensitive to their individual needs.

Networking

To link, form alliances, collaborate and work with individuals, groups, other agencies, government and business.

Lifelong Learning

To build and support the personal skills, knowledge, abilities and resilience of people. To develop the health, wellbeing and connection of people and their families through formal and informal pathways in education, employment and self-development.

Community Participation

To recognise that everyone has a valuable contribution to make and to facilitate community members to join in at any level. Volunteers and community members are integral to the decision making, evaluation, provision, participation and direction setting at all levels of the organisation.

Empowerment

To put into practice a process that respects, values and enhances people's ability to have control of their lives. This process encourages people to meet their needs and aspirations in a self-aware and informed way that takes advantage of their skills, experience and potential.

Neighbourhood Houses are guided by these sector principles.



Neighbourhood Houses
The Heart of Our Community

Korumburra Community Garden



The pictures tell the real story of this activity, happy people, happy plants, and this group loves to share their knowledge and welcome new members to come along and join in.

Thursdays, 9 am to 12 noon in the grounds of the Korumburra Hospital.

Korumburra Men's Shed

Once again, it's been an exciting and stressful year for the Shed.

When I wrote this report about this time last year, we had just got the lease documents on the new shed on the corner of Bridge and Station Streets and, as I indicated then, there was a lot of work to be done to make the building suitable for use as a Men's Shed and we had applied for a number of grants to help us in getting the building ready.

So, what happened?

Firstly, we were awarded the DFFH Men's Shed grant for \$80,000. This would have allowed us to concrete about a quarter of the floor and build a meeting room and toilet facilities. With the \$9,600 grant from FRRR last year we would have been able to achieve a fairly comfortable meeting room with kitchen and toilets but would have left the workshop with a gravel floor.

Then, we approached our local state member, Danny O'Brien, regarding the fact that VicTrack had leased us a building for a Men's Shed with no floor. Danny approached the Minister for Transport and a couple of months later we were informed that VicTrack would pay for the concrete floor but we had to organise it ourselves.

We set about obtaining quotes and in February 2023 the concrete floor was poured and a month or so later we started getting ourselves organised. In the meantime, VicTrack were keen to get started on renovating our old shed and we felt that we needed to get out as soon as practicable so we started moving our tools and equipment over to the new building. This took us a couple of months and by July, we were in the new building – not an ideal situation as there is no power or toilet facilities. Fortunately, Korumburra Lions have been extremely generous in allowing us to use their generator so we can at least make tea and coffee and use a limited number of power tools. We have hired a portaloos until we can get the toilet facilities built.

During this time, we also had to apply for a planning permit to allow a change of use of the building from railway Infrastructure to community use. Fortunately, we received the permit at the end of July and now we are in the process of getting plans drawn up for the building permit to allow us to make the changes to the building that we need. Part of the conditions of the permit are that we provide a concrete crossover at the gate and hard stand all access parking near the main entry door. We are seeking funding for those items as well.

Why is there no power to the building I hear you ask! Well, there originally was, but it was disconnected several years ago and the lines came into the site through a power pole nearly 100 metres away in that part of the station complex that is being leased by the Shire. The old infrastructure was condemned about a year ago and VicTrack had to get a new connection to the building. The wheels move very slowly and as I write this the power is still not connected. New lines have been laid and distribution box installed but the electricity meter has yet to be installed, there appears to be some administrative issues between the electricity retailer and SP Ausnet. We are hopeful that the meter will be installed in the coming weeks and the lights and power points in the building can be reactivated.

Korumburra Men's Shed continued.....

The other major issue facing us has been the sewer connection. There was no sewer connection into the building, but South Gippsland Water's plans show a sewer connection right up to the building. When our plumber tried to find it, it was not where the plans showed. South Gippsland Water then discovered that the sewer in the street outside was blocked and a manhole in the street had been covered by tarmac. This was rectified a few weeks ago and as recently as last week, the connection was uncovered just at the main gate on the corner of Bridge and Station Streets. It does not, however, go all the way to the building as the plans show. Our plumber is on the case and the sewer should be put in up to the building in the coming weeks.

As you can see, we have been pushing it uphill to some extent in recent months, but we are excited to be in the new building even with all the limitations that we have.

On a positive note, we have agreed to share a small part of the building with Korumburra Lions so they can store their BBQ trailer and catering caravan. We will also be storing Korumburra Business Association's Christmas tree after next Christmas and are in negotiation with South Gippsland Gemstone and Lapidary Club to share a room for their activities.

During July, we had a visit from most of the Shire Councillors and several senior officers who were very impressed with the new premises. The Shire have been very supportive of our efforts in getting into the new building. We are very grateful for all the support we have had.

We are grateful to have received a great deal of support from businesses and the community in making our move to the new Shed – Fisher's Timber for their generous pricing of materials for our building works, Case Concrete and Construction for their excellent pricing and great effort in installing the concrete floor over two weekends in February, Eco Projects for removing building rubble from the grounds and putting down a truck load of crushed concrete on the muddy parts of the site, Geoff Nelson for installing a new roller door at cost, Jim Ahon with some Korumburra Lions members and Rob Cosson with their excavators helping clean up the site, Neil Olsen who was passing the old Shed as we were loading up trailers and offered his truck to help shift some heavy equipment, Korumburra Historical Society for donating shelves and cabinets from their old rooms when they moved, and several guys who turned up with ute or trailer loads of left over building materials to donate to the Shed to name but a few. We have been overwhelmed by the support we have received.

While all this has been going on, we have managed to increase our membership and continue some of our activities. While not a lot of work is being done in the Shed at the moment – tools are being sorted and benches built and some preparatory construction work done. We still manage to get a good attendance and have started regular visits to Hillside Lodge and once we have power to the Shed, we will be able to resume our workshop activities as well as getting stuck into the building work required.

John Davies

Volunteers - the Heart of the Community

**Issy Carpenter****Jenni Keerie****Cheryl Roberts****John Cengia****Sarah Kerwick****Maureen Sivyer****Kay Coxon****Denise Lacey****Julie Thomas****Neil Coxon****Barbara Look****Matt Thompson****John Davies****Stephen Mooney****Noelle Walker****Lorraine Ellis****Cheryl Moore****Peter Walker****Lee Fletcher****Belinda Nicholls****Sandra Webster****Debbie Harris****Chris Ortland****Donna Wilks****Barbara Hosking****Jack Oster****Ian Wilson**

Milpara Community House simply wouldn't function without the valuable contribution made by volunteers. The House itself started from a collective of volunteers coming together to make a difference in their community - particularly around women being able to take up learning. One of the barriers at that time was relating to childcare, and this issue was solved with women learning, while other women minded children and this arrangement rotated to allow opportunities for many.

The recent function held to celebrate 44 years of Milpara provided a fantastic opportunity for some of those original people to come together, share their stories, and celebrate just what has been achieved from the early beginnings in 1978, to where we are today in 2023.

Looking back through some of the documents protected over the years shows just how forward thinking the founders of the 'House' were. The aims of the original vision have served this community and though the times have changed, those aims are still relevant in the operations undertaken at this current time.

This is the success story for Milpara Community House - that those who have come along to volunteer have all been drawn by the same vision - often it has been the framework that underpins the work that has helped this organisation remain true to its purpose, regardless of the shifting and changing times in which it was operating. Not too many organisations can claim that.

Memories

COMMITTEE OF MANAGEMENT:

1983-84 Personel:-

CHAIRPERSON:	Denise Cosgriff
SECRETARY:	Jan Parry
TREASURER:	Robyn Spargo
CO-ORDINATORS:	Pat Buckland & Judith Anthony
LIAISON OFFICERS:	Margaret Williams & Ann Speekman
TOY LIBRARY CO-ORDINATORS:	Carol Hankin and Judith Anthony.

No apologies for the clarity of the above and some of the snippets below, they are a part of the real history of Milpara Community House.

At the 11th AGM, Jan Parry provided a 'Short History' of Milpara.

In 1978, with the Playgroup no longer being able to be accommodated in private homes, the newly appointed Visiting Child Health Nurse, Denise Cosgriff saw opportunities to educate parents and whole community in self-help and preventative strategies. A survey conducted to gauge community needs determined a neighbourhood centre would be a good way of providing many areas of support.

As a result, the Korumburra Community Childcare Co-operative (KCCC) was formed. Yes there were challenges, but in the end a building at 21 Shellcot Road, Korumburra was provided by the Shire as short term accommodation for the KCCC. From 1979 to 1982 childcare (and other offers) operated from this location and this was the driving force for the development of Birralee Childcare Centre in Victoria Street.

Milpara has often been the incubator for many services in this area and this has been one of the most valuable legacies, and it still continues. That is something to be very proud of.

Welcoming warmth as you enter, lovely smiles, a listening ear, a genuine supportive response, an encouraging hug.....and a cuppa! With an endless stream of people aged 0-100 passing through her doors week days/evenings and weekends, Milpara has always reflected the community itself.

I remember very fondly the diversity afforded to the co-ordinator's role - the vast scope of interesting, challenging, enlightening and often completely bizarre opportunities to learn and grow on levels both professional and personal. I loved the daily surprises (calamities!) and the fact that things were never the same; oh, except of course for the recidivist 'Basic Budgeting' class offered in every Term Program!

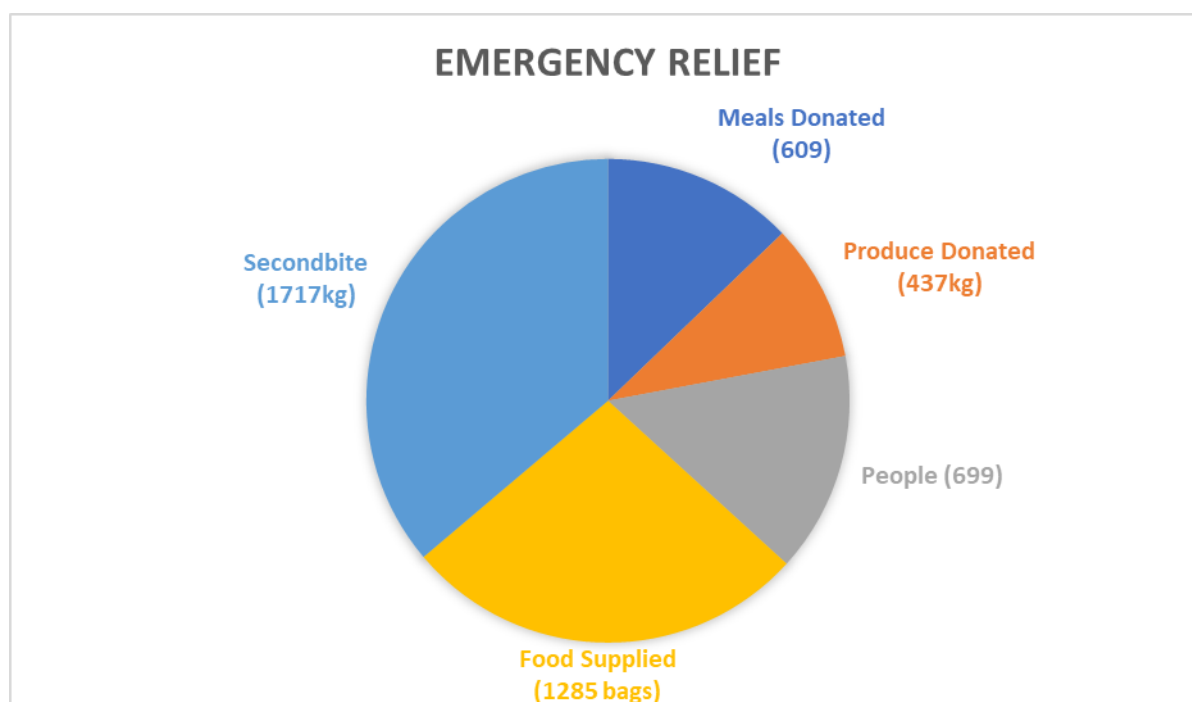
I don't think any of us knew what a 'community house' would do, but it seemed to be a good idea and we had a house to spare. People talked of a 'drop in centre' and a 'coffee shop', and the glossy magazines had convinced us that 'suburban neurosis' was a major public health issue of the time. Of course there had been an attempt at something like that (the centre, I mean, not the neurosis) in a shop at Mine Road, but it had simply faded away. Vaguely I think we understand that the nature of community, family and support systems was changing in a changing world.

Memories



The world is run by people who genuinely show up and put time into things they know are important and need to be done.

Emergency Foodbank



Very few people are comfortable asking for help. This is something we recognise and acknowledge and when people come to access the foodbank at Milpara Community House, we respect the courage it has taken, often for someone to just walk through the door. Few people can say they haven't occasionally been through tough times, not everyone has a support network, or an emergency foodbank they can use to tide them over until their circumstances ease. It's OK to ask for help.

The financial insecurity many have been experiencing over the past year fluctuates and unsurprisingly, we have experienced a significant draw on our resources to distribute assistance.

Fortunately, accessing the foodbank is one way for people struggling to be able to be connected with other supports and services, whether it is accessing superannuation, applying for utility relief grants, assistance with extensions of time to repay debts, in some circumstances having debts waived, fuel and food vouchers, help paying bills, and so much more. Often it takes a few visits for people to feel comfortable about sharing their situation so assistance can be offered.

As you can see by the graph above, the food supplied, produce and meals donated is substantial for our small service, as is the number of people supported in this location.

Being able to 'give back' is something that is valued by the majority of those who come to the House, and many find some way to offer a return.

Often this is simply sharing food grown from their own garden, sometimes it is bringing grocery items or home-cooked meals, occasionally we have roadside fruit picked and dropped off, we appreciate it all.

We gratefully acknowledge the following organisations that have made contributions and provided support to the House, in many ways, over the past twelve months. There are quite a few individuals who have personally contributed to the work and service we offer through the House. Although I haven't named you here, you know who you are and we offer our sincere thanks.

St Paul's Anglican Church	Korumburra Baptist Church Craft Group	Uniting Churches: Korumburra, Loch, Kernot & Strzelecki	KMS Hospital Community Garden
Burra Foods	Korumburra Baptist Church	St Vincent de Paul - Korumburra	Second Bite Aldi
Korumburra Lions Club	Korumburra Uniting Church Op Shop	Anglicare Victoria	Michael's SUPA IGA
South Coast FM	Koringal Women's Service Club	The William Angliss (Victoria) Charitable Trust	Foodbank Victoria
CWA Korumburra, Loch & Woodleigh Vale	Greenhills Community Benevolent Society	Wellways Family Services	Mine Road Op Shop
Uniting Leongatha	Korumburra Men's Shed	Red Cross	Grow Lightly Food Hub

Orange the World

Milpara Community House is proud to be part of this annual campaign that runs for 16 days between 25 November and December 10. This campaign is a particularly visual and clear message that we say NO to violence - there is always a better way to deal with conflict.

Sadly as a society, we still have such a long way to go, and it is important to recognise and understand that we all have a part to play in preventing the trauma associated with family violence.

Doing nothing does harm.

We deliberately choose to 'help our community bloom' as a reminder, and we welcome the support received each year to create new items for our display - yes, even making a simple flower is doing something - and we have been impressed by the contributions made by many community members, and especially the students of the Korumburra Primary School who help us each year.

If you'd like to help, give us a call.

**Speak up -
SHOW it's not OK.**



MILPARA COMMUNITY
HOUSE INC.

A0019220Y

SPECIAL PURPOSE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

Special Purpose Financial Report - year ending 30 Jun 2023

MILPARA COMMUNITY HOUSE INC.

A0019220Y

INCOME AND EXPENDITURE STATEMENT

FOR THE YEAR ENDED 30 JUNE 2023

	Note	2023	2022
INCOME			
Program grant		66,327	48,324
Concession grant		-	518
Training delivery support		2,444	8,228
Family learning partnership		-	11,535
LEAP funding		-	1,530
Innovation grant		419	-
Total ACFE grants		69,190	70,135
Adult education fees		4,286	5,489
DHS – NHCP grant		112,461	107,515
Donations received		8,616	4,670
Interest received		2,064	192
Membership fees		400	340
Men's Shed income		9,427	11,510
Men's Shed grants		98,528	-
Miscellaneous income		-	470
Other education fees		20,193	14,754
Orange the World grant		1,500	-
Reimbursed expenses		38,204	39,018
Room hire		2,813	-
SGSC – defibrillator grant		1,500	-
William Angliss grant		8,000	-
Total income		377,182	254,093
EXPENDITURE			
Adult education costs		9,249	11,271
Advertising		427	1,048
Bank fees		155	38
Centrelink expenses		-	8,878
Computer software		4,721	364
Consumables		2,978	3,846
Electricity		3,821	1,989
External review fees		2,230	2,120
Foodbank expense		5,149	4,600
Incorporation & legal		-	120
Insurance		221	237
Internet expenses		2,629	3,456
Men's Shed expenses		21,883	8,273
Miscellaneous expenses		5,653	3,011
Payroll expenses		239,843	205,795

Special Purpose Financial Report ... continued

MILPARA COMMUNITY HOUSE INC.

A0019220Y

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2023 (continued)

EXPENDITURE (continued)	2023	2022
Photocopier expenses	7,888	4,862
Postage & freight	4,237	1,451
Printing and stationery	2,364	7,714
Professional development	674	60
Rates & lease	712	686
Repairs & maintenance	787	723
Subscriptions & memberships	5,423	2,541
Telephone	2,377	1,409
Tutor Fees – Women on the tools	10,972	-
Workers compensation expense	2,402	3,291
Total expenditure	336,795	277,783
 Net operating surplus / (deficit) for the financial year	 40,387	 (23,690)
 Less depreciation expense	 (16,283)	 (10,660)
 Net surplus / (deficit) for the financial year	 24,104	 (34,350)

The accompanying notes form part of this financial report.

Special Purpose Financial Report ... continued

MILPARA COMMUNITY HOUSE INC.

A0019220Y

BALANCE SHEET

FOR THE YEAR ENDED 30 JUNE 2023

	NOTE	2023	2022
CURRENT ASSETS			
- Milpara Community House	3	106,316	135,542
- Foodbank	3	6,102	3,779
- Men's Shed	3	<u>66,484</u>	<u>24,516</u>
Total cash at bank		178,902	163,837
Petty cash & cash floats		160	160
Term deposits – Milpara Community House	4	88,762	153,727
Accounts receivable		931	-
Prepaid expenses		2,612	3,097
TOTAL CURRENT ASSETS		271,367	320,821
NON CURRENT ASSETS			
Property, plant & equipment	5	167,236	22,921
Right-of-use-assets	6	1,767	3,534
Refundable security deposit		880	-
TOTAL NON CURRENT ASSETS		169,883	26,455
TOTAL ASSETS		441,250	347,276
CURRENT LIABILITIES			
Accounts payable		2,286	914
PAYG & GST payable		7,503	10,539
Lease Liability	7	1,767	1,767
Annual leave provision		12,050	10,177
Long service leave provision		25,730	21,013
Sick/Personal leave provision		38,827	31,687
Course payments received in advance		-	360
Unexpended grants	10	90,543	30,612
TOTAL CURRENT LIABILITIES		178,706	107,069
NON-CURRENT LIABILITIES			
Lease Liabilities	7	-	1,767
TOTAL NON-CURRENT LIABILITIES		-	1,767
TOTAL LIABILITIES		178,706	108,854
NET ASSETS		262,544	238,440
EQUITY			
Opening accumulated surplus		238,440	272,790
Current year surplus / (deficit)		24,104	(34,350)
TOTAL EQUITY		262,544	238,440

The accompanying notes form part of these financial statements.

Special Purpose Financial Report ... continued

MILPARA COMMUNITY HOUSE INC.

A0019220Y

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2023

	Accumulated Surplus
Balance at 1 July 2021	272,790
Operating deficit for the year	(34,350)
Balance at 30 June 2022	238,440
Operating surplus for the year	24,104
Balance at 30 June 2023	262,544

The accompanying notes form part of these financial statements.

Special Purpose Financial Report ... continued

MILPARA COMMUNITY HOUSE INC.

A0019220Y

CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2023

	2023	2022
CASH FLOWS FROM OPERATING ACTIVITIES		
Fundraising and donations	7,186	4,670
Grants received	418,163	225,349
Interest received	2,064	192
Operating receipts	54,956	43,095
Payments to employees and suppliers	(371,671)	(297,335)
NET CASH PROVIDED BY / (USED IN) OPERATING ACTIVITIES	110,698	(24,029)
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of property, plant & equipment	(160,598)	(137)
(Increase)/decrease in term deposits	64,965	(317)
NET CASH USED IN INVESTING ACTIVITIES	(95,633)	(454)
NET INCREASE / (DECREASE) IN CASH HELD	15,065	(24,483)
CASH AT THE BEGINNING OF THE FINANCIAL YEAR	163,997	188,480
CASH AT THE END OF THE FINANCIAL YEAR	179,062	163,997

The accompanying notes form part of these financial statements.

Special Purpose Financial Report ... continued

MILPARA COMMUNITY HOUSE INC.

A0019220Y

NOTES TO THE CASH FLOW STATEMENT

FOR THE YEAR ENDED 30 JUNE 2023

CASH FLOW INFORMATION	2023	2022
a) Reconciliation of cash for purposes of cash flows:		
Cash on hand	160	160
Cash at bank	178,902	163,837
Total	179,062	163,997
b) Reconciliation of net cash provided by operating activities to surplus / (deficit) from ordinary activities:		
Surplus / (deficit) from ordinary activities	24,104	(34,350)
Add back non-cash items:		
Depreciation expense	16,283	10,660
<i>Changes in assets & liabilities</i>		
(Increase) / decrease in accounts receivable	(1,326)	(1,724)
(Increase) / decrease in income in advance	(2,024)	(5,337)
Increase / (decrease) in trade payables	59,931	(562)
Increase / (decrease) in leave entitlement provision	13,730	7,284
NET CASH PROVIDED BY / (USED IN) OPERATING ACTIVITIES	110,698	(24,029)

c) The association has no credit standby or financing facilities in place.

d) There were no non-cash financing or investing activities during the year.

Special Purpose Financial Report ... continued

MILPARA COMMUNITY HOUSE INC.

A0019220Y

NOTES TO THE FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2023

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the *Associations Incorporation Reform Act (Vic) 2012* and the *Australian Charities and Not-for-profits Commission Act 2012*. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historical costs and does not consider changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in this financial report.

Accounting Policies

(a) Income Tax

The association is exempt from income tax due to the nature of its activities.

(b) Inventories

All costs except for fixed asset purchase are expensed at the date of purchase. No amount is brought to account for consumable stocks held on the balance day.

(c) Property, Plant and Equipment

Existing plant and equipment were identified at 30 June 2008 and recognised at fair value for the first time in the balance sheet. All subsequent purchases of plant and equipment are measured on a cost basis.

The carrying amount of plant and equipment is reviewed annually by the association to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the bases of the expected net cash flows which will be received from the asset's employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining recoverable amounts.

Depreciation

The depreciable amount of all property, plant and equipment are depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements. The land and buildings are leased from the South Gippsland Shire Council. The current lease is valid for 4 years from 1 July 2020.

The depreciation rates used for each class of depreciable asset are:

Class of Fixed Asset	Depreciation Rate
Plant and equipment	10 - 33.3% Straight line
Leasehold Improvements	16.67% Straight line

(d) Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to balance date. All employee benefits which are expected to be settled within one year and have been measured at their nominal amounts. Where the long service leave liability is not currently due, the liability has been calculated in relation to the probability of each employee remaining until the long service leave is entitled.

(e) Goods and Services Tax

Revenues, expenses, and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of the acquisition of the asset or as part of the item of expense.

Special Purpose Financial Report ... continued

MILPARA COMMUNITY HOUSE INC.

A0019220Y

NOTES TO THE FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2023

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(f) Leases

The association assesses at contract inception, whether the contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

A single recognition and measurement approach is applied to all leases, except for short-term leases and leases of low-value assets. The association recognises liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

(i) *Right-of-use assets*

Right-of-use assets are recognised at the commencement date of the lease (i.e., the date the underlying asset is available for use). Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, and lease payments made at or before the commencement date less any lease incentives received.

Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets.

(ii) *Lease Liabilities*

At the commencement date of the lease, the association recognises lease liabilities measured at the present value of lease payments to be made over the lease term. The carrying amount of lease liabilities is remeasured if there is a modification, a change in the lease term or a change in the lease payments.

(iii) *Short term leases and leases of low value assets*

The short-term lease recognition exemption is applied to its short-term leases (i.e., those leases that have a lease term of 12 months or less from the commencement date and do not contain a purchase option). It also applies the lease of low-value assets recognition exemption to leases that are considered to be low value. Lease payments on short-term leases and leases of low value assets are recognised as expense on a straight-line basis over the lease term.

(g) Revenue

Revenue is recognised when the entity obtains control over the funds which is generally at the time of receipt.

Grant revenue is recognised in the income statement when the entity obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be reliably measured.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied. Refer to Note 6 for the details of unexpended grant funding.

NOTE 2: RELATED PARTIES

Members of the committee receive no payment or other consideration for their services as committee members. Where a member of the committee is engaged to teach courses or to act in a managerial capacity that person receives no special advantage or other consideration when compared with other employees or tutors.

Special Purpose Financial Report ... continued

MILPARA COMMUNITY HOUSE INC.

A0019220Y

NOTES TO THE FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2023

NOTE 3: CASH AT BANK	2023	2022
Milpara Community House:		
Bendigo Bank LSL account	-	44,264
Commonwealth Bank online saver account	103,778	90,581
Commonwealth cheque account	<u>2,538</u>	<u>697</u>
	106,316	135,542
Foodbank:		
Bendigo Food Bank account	6,102	3,779
Men's Shed:		
Commonwealth Bank Milpara Men's Shed account	38,668	4,890
Commonwealth Bank Men's Shed online saver account	<u>27,816</u>	<u>19,626</u>
	66,484	24,516
Total cash at bank	178,902	163,837
 NOTE 4: TERM DEPOSITS		
Bendigo Bank term deposit	88,762	94,145
Commonwealth Bank term deposit	-	59,582
Total	88,762	153,727
 NOTE 5: PROPERTY, PLANT & EQUIPMENT		
Leasehold improvements:		
Building renovations	53,911	53,911
Carpark	9,100	9,100
Less accumulated depreciation	<u>(62,785)</u>	<u>(62,726)</u>
Written down value	226	285
Men's Shed:		
Men's Shed (at Coal Creek) improvements	26,378	26,378
Men's Shed equipment	114,968	12,439
Less accumulated depreciation	<u>(41,868)</u>	<u>(34,022)</u>
Written down value	99,478	4,795
Plant & equipment:		
Furniture & fittings	45,595	17,271
Kitchen equipment	223	223
Miscellaneous plant	14,829	14,829
Office equipment	83,371	53,626
Toys & equipment	220	220
Resource library	2,127	2,127
Tool library	1,068	1,068
Less accumulated depreciation	<u>(79,901)</u>	<u>(71,523)</u>
Written down value	67,532	17,841
Total property plant and equipment at written down value	167,236	22,921

Special Purpose Financial Report ... continued

MILPARA COMMUNITY HOUSE INC.

A0019220Y

NOTES TO THE FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2023

NOTE 5: PROPERTY, PLANT & EQUIPMENT (continued)

Movements in carrying amounts

	Leasehold Improvements	Men's Shed	Plant & Equipment	Total
Balance at beginning of year	285	4,795	17,841	22,921
Additions	-	102,529	58,069	160,598
Depreciation	(59)	(7,846)	(8,378)	(16,283)
Disposals (Net)	-	-	-	-
Balance at end of year	226	99,478	67,532	167,236

NOTE 6: RIGHT-OF-USE-ASSETS

	2023	2022
Photocopier	1,767	3,534
Total right-of-use-assets	1,767	3,534

Movements in the carrying amount of the right-of-use-asset between the beginning and the end of the current financial year:

Balance at the beginning of the year	3,534	5,301
Expensed	(1,767)	(1,767)
Balance at the end of the year	1,767	3,534

NOTE 7: LEASE LIABILITIES

CURRENT

Relating to right-of-use-assets for photocopier	1,767	1,767
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NON-CURRENT

Relating to right-of-use-assets for photocopier	-	1,767
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Total Lease Liabilities	1,767	3,534
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The following amounts are recognised in the profit and loss:

Expense relating to right-of-use-assets	1,767	1,767
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NOTE 8: CAPITAL COMMITMENTS

At the date of this report, the committee has not made any significant commitments for capital expenditure.

Special Purpose Financial Report ... continued

MILPARA COMMUNITY HOUSE INC.

A0019220Y

NOTES TO THE FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2023

NOTE 9: LEASING COMMITMENTS	2023	2022
Operating lease commitments:		
Payable – minimum lease payments		
Not later than 12 months	104	104
Between 12 months and 5 years	-	104
Later than 5 years		
Minimum lease payments	104	208

The operating lease referred to above relates to the annual rental of the premises at 21 Shellcote Road, Korumburra owned by the South Gippsland Shire Council.

As disclosed in Note 11 below, the lease for the new premises will become a Licence under the *Crown Land (Reserves) Act 1978*, Section 178. The Licence Agreement is still in negotiation and will be finalised prior to 30 September 2023. The Licence provides for a term of 5 years and is set at \$104 per annum plus GST. The Licence also includes an amount payable for a portion of annual utilities including electricity, water and consumables in the sum of \$4,197.84 plus GST.

NOTE 10: UNEXPENDED GRANTS	2023	2022
ACFE Training Delivery Support Grant	11,166	8,109
ACFE Innovation Grant	7,581	-
William Angliss Trust	4,000	10,000
Magistrates Court Victoria donation	1,000	2,135
Rotary – FIXIT Korumburra	470	470
Freemasons donation	-	1,171
St Pauls Anglican Parish Donation	2,000	-
FRRR – Men's Shed	3,588	8,727
DFFH – Men's Shed	60,738	-
Total	90,543	30,612

NOTE 11: FUTURE DEVELOPMENTS

In 2013 Milpara Community House made a commitment to the South Gippsland Shire Council to become one of the lead tenants in the Korumburra Community Hub upon its completion. The relocation to the new Hub is scheduled to occur in September 2023.

Milpara Community House will continue its current arrangement with the South Gippsland Shire Council in the form of a Licence Agreement disclosed in Note 9 above.

The model of delivery for the House and funding arrangements will continue, and Milpara Community House has been successful in securing the role of Facility Management for a period of two years.

There will be a change in the assets of the association relating to this relocation with former items of inventory being surplus to requirements with the purchase of new items for the ongoing operations at the new facility.

The cost of the relocation to the new Hub has been planned for by the Committee of Governance over the past 10 years and sufficient reserve funds were available to fit out the new office and training areas to be used by the House.

Special Purpose Financial Report ... continued

MILPARA COMMUNITY HOUSE INC.

A0019220Y

STATEMENT BY MEMBERS OF THE COMMITTEE

FOR THE YEAR ENDED 30 JUNE 2023

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee, the financial report as set out on pages 2 to 12:

1. Presents a true and fair view of the financial position of Milpara Community House Inc. as at 30 June 2023 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Milpara Community House Inc. will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:



Neil Coxon
President



Donna Wilks
Treasurer

31 August 2023

L J McKenzie BCom, CA
Principal

REGISTERED COMPANY AUDITORS
INTERNAL AUDITORS
CHARTERED ACCOUNTANTS

CARDELL
ASSURANCE AND AUDIT

INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT TO THE MEMBERS OF MILPARA COMMUNITY HOUSE INC.

We have reviewed the accompanying financial report, being a special purpose financial report, of Milpara Community House Inc., which comprises the balance sheet as at 30 June 2023, the income and expenditure statement, the cash flow statement and the statement of changes in equity for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by members of the committee.

Committee's Responsibility for the Financial Report

The committee of the association is responsible for the preparation of the special purpose financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the financial reporting requirements of the *Associations Incorporation Reform Act (Vic) 2012* and the *Australian Charities and Not-for-profits Commission Act 2012* and to meet the needs of the members. This responsibility also includes such internal control that the committee determine is necessary to enable the preparation of the special purpose financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express a conclusion on the special purpose financial report based on our review. We conducted our review in accordance with Australian Auditing Standard on Review Engagements ASRE 2415 *Review of a Financial Report: Company Limited by Guarantee or an Entity Reporting under the ACNC Act or Other Applicable Legislation or Regulation*, in order to state whether, on the basis of the procedures described, we have become aware of any matter that makes us believe that the special purpose financial report does not satisfy the requirements of the *Associations Incorporation Reform Act (Vic) 2012* and Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012* including; giving a true and fair view of the association's financial position as at 30 June 2023 and its performance for the year ended on that date; and complying with the Australian Accounting Standards to the extent described in Note 1 to the financial report and the *Australian Charities and Not-for-profits Commission Regulations 2013*.

ASRE 2415 requires that we comply with the ethical requirements relevant to the review of the special purpose financial report.

A review of the special purpose financial report consists of making enquiries, primarily of persons responsible for financial and accounting matters, and applying analytical and other review procedures. A review is substantially less in scope than an audit conducted in accordance with Australian Auditing Standards and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

Conclusion

Based on our review, which is not an audit, nothing has come to our attention that causes us to believe that the special purpose financial report of Milpara Community House Inc. does not satisfy the requirements of the *Associations Incorporation Reform Act (Vic) 2012* and Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012* including:

- Giving a true and fair view of the association's financial position at 30 June 2023 and its financial performance and cash flows for the year ended on that date; and
- Complying with Australian Accounting Standards to the extent described in Note 1, the *Associations Incorporation Reform Act (Vic) 2012* and Division 60 of the *Australian Charities and Not-for-profits Commission Regulation 2013*.

Basis of Accounting and Restriction on Distribution

Without modifying our conclusion, we draw attention to Note 1 to the special purpose financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the association's financial reporting responsibilities under the *Associations Incorporation Reform Act (Vic) 2012* and the *Australian Charities and Not-for-profits Commission Act 2012*. As a result, the special purpose financial report may not be suitable for another purpose.

CARDELL ASSURANCE & AUDIT

Lynda J. McKenzie
3A Billson Street
WONTHAGGI VIC 3995

11 September 2023

Liability limited by a scheme approved under
Professional Standards Legislation

3a Billson St Wonthaggi VIC 3995
MAIL PO Box 116 Wonthaggi VIC 3995

T 03 5672 3722
F 03 5672 1822

E contact@cardell.com.au
W www.cardell.com.au

Milpara Community House

21 Shellcot Road, Korumburra VIC 3950

03 - 5655 2524

manager@milpara.org.au

milparacommunityhouse.org.au